



सर्वोच्च अदालत
पदपूर्तिसम्बन्धी सूचना

मिति : २०७९।१२।०७

यस अदालत मातहत उच्च अदालत विराटनगरमा सूचना प्रविधिसम्बन्धी कामका लागि देहायबमोजिमको पदमा प्राविधिक कर्मचारीहरू आवश्यक भई उक्त पदमा सेवा करारमा लिनुपर्ने भएकोले निर्धारित योग्यता पुगेका इच्छुक नेपाली नागरिकहरूले यो सूचना प्रथम पटक प्रकाशित भएका मितिले ७(सात) दिनभित्र ३५ वर्ष उमेर ननाघेका पुरुष र ४० वर्ष उमेर ननाघेका महिला नेपाली नागरिकहरूले आफ्नो शैक्षिक योग्यता, अनुभव र नेपाली नागरिकतासमेतका आवश्यक प्रमाणपत्रसहित यस अदालतको प्रशासन महाशाखामा आवेदन गर्नुहुन सम्बन्धित सबैको जानकारीका लागि यो सूचना प्रकाशित गरिएको छ।

पद: **Network/System Administrator**

पद संख्या : १

(क) काम गर्नुपर्ने स्थान : उच्च अदालत विराटनगर

- System/Network administrator will be working as Administrator and Supervisor of Networks in all levels. S/he will work on all systems related activities. System/Network Administrator will report to the Manager of System and Security. S/he should be the expert of Computer Hardware/System/Network Security.

(ख) न्यूनतम योग्यता (Minimum Qualification)

- Bachelor in Information Technology or Equivalent with 3+(Three Plus) years experience. (Preference will be given to Candidates with professional Certification).

(ग) आवश्यकता (Requirements)

- Good knowledge of Linux/Windows Server, Virtualization, Cisco, Juniper, Fortigate, Checkpoint, HCI.
- Proficient understanding of code versioning tools, such as Git, SVN.
- Ability to quickly grasp new tools & technology and self-learning.



- Excellent written and verbal communication skills.
- Experience with System Deployment in Virtual Server will be an added advantage.

(घ) कार्य विवरण (Job Description)

- Ensure smooth operation of Data Center Cloud Infrastructure and Services.
- DNS, IIS, Apache, Mail, FTP, Active Directory server configuration and troubleshooting.
- Linux/Windows System Administration.
- DNS, Web, Email, FTP and SSL Certificate Management.
- System Migration, Software/Application Deployment & Updates.
- Disk Space, Partition and Usage Management.
- Configure and install various network devices and services, IT Equipment, Networking, Virtual Machines, and troubleshooting. if there is an issue. (e.g. routers, switches, firewalls, load balancers, VPN, QoS).
- Perform network maintenance and system upgrades, including service packs, patches, hotfixes, and security configurations.
- Backing up of all necessary Firmware, configurations of Firewall, switches, NVR, NAS, AP, Virtual Machines.
- Support LANs, WANs, Network segments, internet, and intranet systems.
- Monitor IT infrastructure and respond immediately to security or usability concern.
- Provide network technical support.
- Evaluate and optimize IT infrastructure for better performance.
- Liaise with vendors and other IT personnel for problem resolution.